



Bojangles nursery is situated in the grounds of a rural college on the fringe of Baschurch village. The children's activities take place both inside and outside, the rooms are spacious, light and warm and the garden area is lawned, well fenced and equipped, with a wide variety of play equipment, a sandpit, gravel pit etc, offering many opportunities for the children to play and learn.

The children go on nature walks in the grounds of Walford College where they can access a wide range of animals and plant life. Our children benefit from an excellent environment both indoors and outdoors, we have sensory rooms consisting of a dark room and white room which are equipped with interactive, fluorescent and musical activities to enable children to explore and control their environment. We also have a soft play room with a den, ball pool, steps and a tunnel.

### Nursery Sessions are offered as follows

- Full time places are from 8.00 am to 6.00pm
- Part time places are 8.00am – 1.00pm and 1.00pm – 6.00pm
- Short day, 9.00am-3.00pm

Funded 3 and 4 year olds have up to 5 free 3 hour sessions per week term time. Fees are payable for the wrap around care if sessions are longer than 3 hours.

The nursery acknowledges that parents' needs may change. Consideration will be given to a reduction in sessions subject to the changes being compatible with the efficient running of the nursery. If agreement is given to a reduction in sessions, six week's notice must be given in writing.

Full fees will be charged for the notice period. A reduction of less than 2 sessions per week will not be considered. Refunds cannot be given for non-attendance, family holidays, sickness or other reasons as our staffing costs are incurred whether your child attends or not.

Additional sessions may be agreed according to availability of spaces and in consultation with the Nursery Manager. Once a place has been offered and accepted the agreed start date must stand. In exceptional circumstances the Manager may agree to extend the start date by a maximum of 2 weeks. If a place is to be kept open after this period full fees will have to be charged.

Fees are payable one month in advance. Late fees will incur an admin charge of 5% per calendar month.

“Bojangles nursery aims to provide the highest standards of excellence in early years care, education and training.

We aim to provide the best possible care and education for children and a high standard of service for all parents.”

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## Staffing

On admission each child is allocated a key person to ensure the individual needs of the child are met. The key person helps the baby/child to become familiar with the setting and to feel confident within it. He/she develops a genuine bond with the child and offers a settled close relationship. When children feel happy and secure in this way they are confident to explore and try out new things. Children's independence is most obvious when they feel confident and self assured, such as when they are in their own home with their family or with friends and familiar carers such as a key person.

At all times the children are cared for by a qualified, professional and devoted staff team. They are led by the Manager, and Deputy who each work throughout the nursery, with all age groups in all rooms, so that we can always provide the children with continuity of care and a friendly face to greet them each day, thereby ensuring the children feel safe and secure at all times. The children's well being and happiness is a priority for all staff.

## Admissions

Bojangles can accept 35 children in the nursery at any one time aged from 10 weeks to 12 years. We can accept babies younger than 10 weeks but would only do so in special circumstances please discuss your needs with the Manager if you would like to use this service.

Parents will be invited to visit Bojangles with their child before he/she starts and are welcome to be involved in their child's pre-school education in a variety of ways. We value all families at Bojangles and respect diversity. We offer a welcoming atmosphere with approachable practitioners who help to create effective communication with a two way flow of information, knowledge and expertise between parents and the key person. We feel that both the parents and the practitioner have a lot to learn from each other to support and extend children's learning.

## Nursery Organisation and Activities

Bojangles nursery provides a rich and stimulating environment in which learning can take place and where the children, through a combination of play and structured activities, can develop their intellectual, physical, emotional and social skills. Children are offered the opportunity to participate in visits within the college grounds and sometimes off site, and to learn from visitors in the nursery in support of topic and festival work.

Bojangles operates to promote positive integration of children with special needs, with their peers, and within the local community. It is hoped that parents and carers of any child with a special educational need would not hesitate to consider the value of a place at Bojangles for their child. We positively welcome children with Special Educational Needs and have specially adapted sensory rooms. We believe all children benefit from learning Makaton as we are an accredited establishment and this is incorporated into our daily routine. Makaton is a language programme used with children and people with communication and learning difficulties.

The practitioners at Bojangles plan high quality experiences to the four principles of the Early Years Foundation Stage, being Unique child, Positive child, Enabling Environment

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and Learning and Development, taking the children's needs and achievements into consideration at every stage. We believe that children's perceptions of the world are influenced by the richness of their learning experiences, for example, playing, talking, questioning, observing each other and the adults with whom they interact.

Older children are encouraged to be independent, to be involved in decision making and to make rational choices that they verbalise and discuss. Art, craft, music, movement, poetry, circle time, science and technology, drama, P.E, topic work, Spanish, cookery, imaginative and constructive play, sand, water, stories and moral education will be on offer to the children throughout their attendance at nursery.

All children work towards the Early Learning Goals in the six areas of learning :

- Communication, Language and Literacy.
- Problem Solving, Reasoning and Numeracy.
- Personal, Social and Emotional Development.
- Physical Development.
- Creative Development.

Within Bojangles there is a lot of information which parents may take away to read, which explains the Early Years Foundation Stage Curriculum and how staff record children's progress. Please ask if you would like more details and any member of staff will be happy to talk with you and show you the documents.

Children who stay all day experience a range of topic activities each term which are detailed in our regular newsletters to parents. Younger children who stay all day will be involved in informal play activities which foster personal and social skills and develop interactive play skills.

## Equal Opportunities

The Nursery welcomes, values and respects all children into the group and at all times will seek to create an environment which is free from discrimination and prejudice, and which fosters positive images of our society and the world in which we live.

## Policy on Parental Involvement

Parental involvement in the education of pre-school children is vital for the happiness and security of the children and to maximise the potential achievements in educational activities.

For children's language to develop they need to be encouraged to talk about the nursery activities at home with their parents and carers, and the development of their self-esteem and positive self image is dependent on a feeling of self worth. This self worth comes from the knowledge that their daytime activities and conversations are valued by the adults around them.

The value placed by parents is demonstrated by a willingness to become involved, both by extending activities at home and by joining in activities at the nursery. Bojangles parents are welcome at any time, when parents and practitioners work together in early years, the results have a positive influence on children's learning and development.

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For the practitioner, parents provide an invaluable contribution in terms of imparting knowledge about their child's skills, personality, feelings and attitudes and together, in partnership, we can foster a child's development to help them achieve their full potential. Bojangles respects that parents are the child's first educator.

To achieve this partnership Bojangles offers home visits and visits to nursery prior to the child starting. We find out the child's learning styles and interests through observations and assessments during play. Parents are always welcome to stay with their child in nursery, particularly if the child is anxious or unhappy, until parents and children are happy to separate.

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